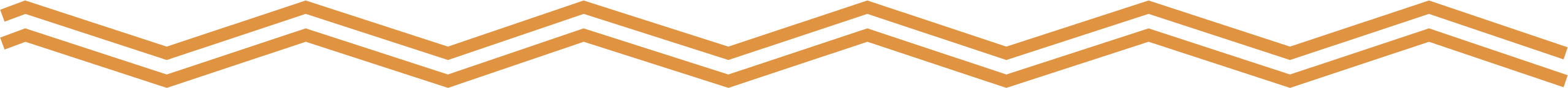


2.5: Example of a Missing Data Report



This report is compiled manually by counting each element or built automatically into your data system. This tool is an example of a data report that can be modified and based on the particular assessments and data collection schedule for your program.

| Example of a Tribal MIECHV Missing Data Report | | | | | | | | | | | |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Period Beginning: MM/DD/YYYY | Ending: MM/DD/YYYY | | | | | | | | | | |
|  | | | | | | | | | | | |
| Intake Form | | | Total | | Number | | | | Percentage | | |
| Administered at enrollment, typically during pregnancy | | | Completed | |  | | | |  | | |
| Partial | |  | | | |  | | |
| Missing | |  | | | |  | | |
|  | | | | | | | | | | | |
| Family Profile Form | | | Total | | Number | | | | Percentage | | |
| Administered at enrollment, typically during pregnancy | | | Completed | |  | | | |  | | |
| Partial | |  | | | |  | | |
| Missing | |  | | | |  | | |
|  | | | | | | | | | | | |
| Tobacco Screening | | | | | | | | | | | |
| Administered at enrollment and 12 months | | | *N/A* | | *Complete* | | *Partial* | | | *Missing* | |
| Enrollment | | |  | |  | |  | | |  | |
| 12 Months | | |  | |  | |  | | |  | |
|  | | | | | | | | | | | |
| Postnatal Depression Screening | | | | | Total | | | | | |  |
| Administered within first 3 months postpartum  Note: Screenings completed after the initial 3-month period are considered “out-of-range.” | | | | | Completed | | | | | |  |
| Partial | | | | | |  |
| Missing | | | | | |  |
| Out-of-Range | | | | | |  |
| N/A | | | | | |  |
| Positive Screenings within date range | | | | | | | | | | |  |
| Referrals generated based on positive screens | | | | | | | | | | |  |
|  | | | | | | | | | | | |
| Substance Abuse Screening | | | | | | Total | | | | |  |
| Administered at enrollment | | | | | | Completed | | | | |  |
| Partial | | | | |  |
| Missing | | | | |  |
| Number of Positive Screens | | | | | | | | | | |  |
| Number of Referrals generated based on positive screens | | | | | | | | | | |  |
|  | | | | | | | | | | | |
| Ages & Stages Questionnaires, Third Edition (ASQ-3) | | | | | | Total | | | | |  |
| Administered at ages 9, 18, 24, and 30 months | | | | *N/A* | | *Complete* | | *Partial* | | | *Missing* |
| Enrollment | | | |  | |  | |  | | |  |
| 9 Months | | | |  | |  | |  | | |  |
| 18 Months | | | |  | |  | |  | | |  |
| 24 Months | | | |  | |  | |  | | |  |
| 30 Months | | | |  | |  | |  | | |  |
|  | | | | | | | | | | | |
| Ages & Stages Questionnaires, Social-Emotional (ASQ:SE) | | | | | | Total | | | | |  |
| Administered at age 12 months | | | | | | Completed | | | | |  |
| Partial | | | | |  |
| Missing | | | | |  |
|  | | | | | | | | | | | |
| HOME Inventory | | | | | | Total | | | | |  |
| Administered at ages 6 and 18 months | | 6 Months | | | | Completed | | | | |  |
| Partial | | | | |  |
| Missing | | | | |  |
| 18 Months | | | | Completed | | | | |  |
| Partial | | | | |  |
| Missing | | | | |  |
|  | | | | | | | | | | | |
| HITS Screening Tool | | | | | | Total | | | | |  |
| Administered at intake (enrollment) and 6 months | | | | | | Completed | | | | |  |
| Partial | | | | |  |
| Missing | | | | |  |
| Out-of-Range | | | | |  |
| Number of Positive Screens | | | | | | | | | | |  |
| Number of Referrals generated based on positive screens | | | | | | | | | | |  |
| Number of Referrals missed | | | | | | | | | | |  |
|  | | | | | | | | | | | |
| Relationship Assessment Tool | | | | | | Total | | | | |  |
| Administered within first 6 months postpartum  Note: Screenings completed after the initial 6-month period are considered “out-of-range.” | | | | | | Completed | | | | |  |
| Partial | | | | |  |
| Missing | | | | |  |
| Out-of-Range | | | | |  |
| Number of Positive Screens | | | | | | | | | | |  |
| Number of Referrals generated based on positive screens | | | | | | | | | | |  |
| Number of Referrals missed | | | | | | | | | | |  |
|  | | | | | | | | | | | |